

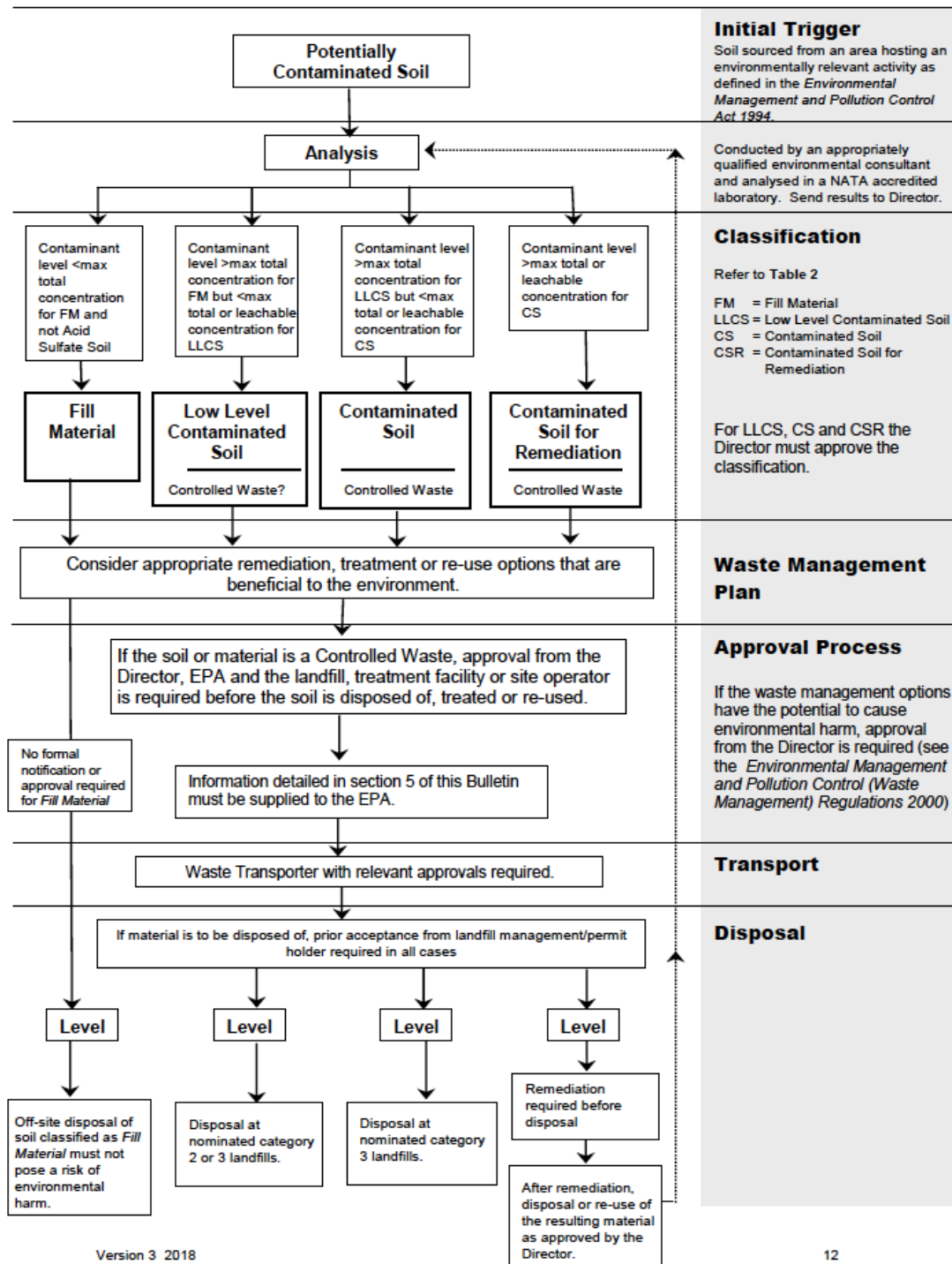
Process – Level 3 Waste Bookings and Authorisations

Southern Waste Solutions is the agent for C Cell Pty Ltd and the “C Cell” located at the Copping Landfill in Southern Tasmania. The C Cell is the state’s repository for waste classified as Level 3 in the EPA’s *Information Bulletin #105 – Classification and Management of Contaminated Soil for Disposal (V3 2018)*.

All processes detailed in that bulletin must be followed. Refer to the flowchart depicted below extracted from that document. Note that the flowchart below is current as at January 2019 but is subject to change.

1) Waste Management Process for Controlled Waste

Figure 1 Summary of Waste Management for Contaminated Soil.



This process describes the steps to be taken in the “disposal” stage of the above process – “prior acceptance from landfill management / permit holder required in all cases.”

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2) Authorisation and Disposal Process

Step	Action
Step 1	<p>Email a copy of the laboratory analysis and your letter of application to the EPA for permission to dispose to sws.finmanager@internode.on.net .</p> <p>SWS will arrange an independent assessment of the results and the SWS Board will either accept or decline the waste after having received EPA approval via a permit.</p> <p>If you don't already have an account with C Cell P/L, request a Credit Application at the same time.</p> <p>Your drivers will also need to be inducted to site so please send us a list of names and a contact e-mail so that we can arrange the online induction.</p>
Step 2	<p>Once the EPA approval letter is received (indicating that the waste should be delivered to the C Cell), seek approval (via e-mail) to deliver - obtain booking time and date for the disposal from sws.finmanager@internode.on.net</p> <p>This may take a few days as the C Cell is not open full time and bookings will need to be managed. Access tags will also need to be created.</p> <p>You will be sent relevant paperwork (including a <i>C Cell Disposal Booking Sheet</i>) to be completed and taken to the landfill at the time of delivery where it will be checked by the C Cell operator.</p>
Step 3	<p>Ensure that you have collected the C Cell weighbridge access tags (at least) the day before the disposal is scheduled.</p> <p>These will be created for the waste type specified in the EPA letter of approval.</p>
Step 4	<p>Transport the waste to the C Cell at the agreed time & date.</p> <p>SWS will arrange for the cell to be unlocked and the operator on standby to check the paperwork and accept the waste.</p>
Step 5	<p>Tag onto the weighbridge and obtain a copy of the "weigh in" docket as this will be checked by the C Cell operator before tipping.</p> <p>You must note this docket number on the paperwork and keep it for your records. Your load will be refused if you do not have an access tag and/or your paperwork.</p>
Step 6	<p>Once disposal has been completed and the paperwork has been signed off by the C Cell operator, tag off on the weighbridge and obtain your completed weighbridge docket. Note the net weight on the paperwork.</p>
Step 7	<p>Return the completed <i>C Cell Disposal Booking Form</i> to SWS via e-mail as soon as the entire job is completed.</p> <p>SWS is required to report this information to the EPA monthly.</p>

Phone Christine Courtney on 03 6273 9712 if you have any questions.